

1. Go to www.deltastate.edu -click on **myDSU** (upper right corner of webpage)
2. Click **Login** under



3. Login using your DSU ID# as your **User ID** and your 6-digit birthday as your **PIN "password"** (ex: if your birthday is April 24, 1990 enter 042490)

NOTE: The first time you log on to DSU Online Services you will be prompted to create and answer a security question. Please select something that you will remember but something that is not widely known among your friends. Change your password as soon as possible by accessing the **Change User Password** link from the **Personal Information Menu**.

4. Click **Student Services and Financial Aid**
5. Click **Registration**
6. Click **Check Registration Status** to view your registration beginning and ending time. Click **Return to Menu** to go back to Registration Menu
7. Click **Add/Drop Classes**
8. Select the desired term from the drop-down menu as shown below:

Select Term

9. Enter the **Alternate PIN** _____ that you received from your advisor for verification and click **Submit PIN**
10. Enter the CRN's in the Add Classes worksheet or click **Class Search** to search for CRN's as shown below:

When all CRN's have been entered into the worksheet click **Submit Changes**

CHECK FOR REGISTRATION ERRORS (closed classes, time conflicts, etc) BEFORE LEAVING THIS PAGE!

To Print Student Schedule: from **Registration Menu** click **Student Schedule by Day and Time**. Print using your web browser printer.

To Change Password: from **Personal Information Menu** click **Change User Password**

Please change to a password you can remember. Password may be numbers and/or characters and characters are case sensitive.